

**VILLAGE OF WASKATENAU**  
**Regular Council Meeting**  
**May 21, 2013**

Call to Order Mayor Casey Caron called the meeting to order with Deputy Mayor Sherry Frankard, Municipal Administrator Bernice Macyk and Public Works Foreman Don Rosa in attendance at 1:15 p.m. in the Council Chambers.  
Delegations: Shane Pospisil – Regional Recreation Master Plan and Dave Kwashuk - resident

**Delegations**

Pospisil, Shane Shane Pospisil reviewed the Regional Recreation Master Plan with Council and guests.

- Plan was presented to each Council in the S.L. region.
- Village question about the number of participants included in the survey from Waskatenau – survey was about 10% of Village population.
- The plan is a living document for stakeholders to work with.
- Volunteer groups/sector makes the programs and facilities work with some municipal assistance in areas.
- The volunteers are a “tired” group and need to recruit new volunteers – next generation.
- Basic fitness is poor in this area.
- The plan shows our area in the middle of the pack in different categories and some areas at the lower end.
- The end result is low active people in all age groups.
- Municipal governments need to get more involved – historically something they never did before.
- Some aging facilities – refurbish, rebuild – future planning needed.
- By 2017 potential for more grant programs. What is the proposal to access the grants as a region.
- Village would like Shane to bridge the gap with other community groups in Waskatenau that were not targeted in the study. Perhaps he can attend their monthly or annual meetings.
- Utilization of the local schools is important to the region to access facilities for programs.
- Regional Community Development Committee will manage the report and create action steps – the key is the Smoky Lake County.

Agenda Deputy Mayor Sherry Frankard moves to adopt the Agenda.  
Res.72/2013 Carried.

Regular Meeting Mayor Casey Caron moves to adopt the Minutes of the April  
Res.73/2013 15, 2013 Regular Meeting. Carried.

**Foreman’s Report**

Foreman’s Report Don Rosa reported to Council as follows:

- The chlorine at the WTP is dropping a little – all operating well.
- Will be taking spring annual water samples for THM’s.
- The pump at the lift station was repaired and replaced. High flow running through the lift station due to spring thaw.
- One lawnmower has been repaired and is now running.

- Investigated the person that put non paper items in the paper bin.
- The land leveler and new lawnmower have been ordered.
- The waterline to Waskatenau Motors new construction has been chlorinated.
- The campground water has been turned on.

Res.74/2013 Mayor Casey Caron moves to adopt the Foreman's report. Carried.

**UNFINISHED BUSINESS**

Tabled items from April 15, 2013 Council Meeting.

Firehall Driveway & Roof Extension The Firehall driveway & roof extension is an outstanding project utilizing a MSI operating grant already approved in the amount of \$15,000.00. Council advised to obtain cost estimates for pouring a cement pad to the street and to obtain cost estimates for a roof extension. ATCO power will be contacted to see if they can remove the power line anchor for drive-in access.

Village Lands 1.90 acres Res.75/2013 Mayor Casey Caron stated he had a Conflict of Interest in regards to the Offer to Purchase received for the Village Owned lands. Deputy Mayor Sherry Frankard moves the Village of Waskatenau table the Offer to Purchase received from Waskatenau Motors for the Village owned lands described as the quarter section SW-16-59-19-W4th – 1.90 acres until after the General Municipal Election in October 2013 at which time the Village of Waskatenau will have a full Municipal Council.

2014 AMSC AMSC Energy Program Village Council requested Administration to get cost projections for Village operated utilities from the AMSC Energy Program.

Committee Reports Listed under Committee Reports.

Village Clean-Up Day The Village of Waskatenau held the annual Clean-Up Day on May 16, 2013 with the Holy Family School, residents and business in the community. ATCO Electric paid for the lunch for the participants and the Village utilized the Volunteer Appreciation grant for the event.

**NEW BUSINESS**

Emergency Management Agreement Res.76/2013 Deputy Mayor Sherry Frankard moves the Village of Waskatenau adopts the Smoky Lake Region Joint Emergency Management Agreement. Carried.

New Construction Policy Administration provided Council with samples of new construction policies for utility purposes to be developed by the Village of Waskatenau

Doctor on Call Res.77/2013 Mayor Casey Caron moves that Village of Waskatenau approve to continue the Doctor On-Call budget as of April 1, 2013 to March 31, 2014 as recommended by the Doctor Recruitment and Retention Committee with the budgeted amount of \$24,000.00 and each respective municipalities contribution to be based on a population percentage cost-sharing formula allocated as follows:

<u>Municipality</u>	<u>Percentage</u>	<u>Amount</u>
Smoky Lake County	52.0%	\$12,480.00
Town of Smoky Lake	22.0%	\$ 5,280.00
Village of Vilna	6.0%	\$ 1,440.00
Village of Waskatenau	5.0%	\$ 1,200.00
County of Thorhild	15.0%	\$ 3,600.00

Carried.

Doctor Appreciation Res.78/2013	Deputy Mayor Sherry Frankard moves that Village of Waskatenau approve to support the Doctor Appreciation budget as recommended by the Doctor Recruitment and Retention Committee with the 2013 budgeted amount of \$1,500.00; and that each respective municipalities contribution funding amount to be allocated equally towards the actual costs of the purchased tokens of appreciation, as part of Doctor Retention. Carried.
Terms of Reference Policy Res.79/2013	Mayor Casey Caron moves that Village of Waskatenau approve the Terms of Reference: Regional Physician Recruitment and Retention Committee for the Doctor Recruitment and Retention Committee as recommended by the Doctor Recruitment and Retention Committee held on March 27, 2013, and incorporate the Terms of Reference with Village of Waskatenau Policy: Doctor Retention and Recruitment Committee: Terms of Reference. Carried.
Village Policy Doctor Committee Res.80/2013	Deputy Mayor Sherry Frankard moves to adopt the Village of Waskatenau Policy Doctor Retention and Recruitment Committee: Terms of Reference. Carried.
RCDC Member Res.81/2013	Mayor Casey Caron moves that Village of Waskatenau appoint Deputy Mayor Sherry Frankard to the Regional Community Development Committee (RCDC) and Mayor Casey Caron as alternate member. Carried.
RCDC Terms of Reference Res.82/2013	Mayor Casey Caron moves that Village of Waskatenau approve the Terms of Reference: Regional Community Development Committee as recommended by the Regional Community Development Committee held on March 4, 2013, and incorporate the Terms of Reference with Village of Waskatenau Policy: Regional Community Development Committee: Terms of Reference. Carried.
Village Policy RCDC Committee Res.83/2013	Deputy Mayor Sherry Frankard moves to adopt the Village of Waskatenau Policy Regional Community Development Committee: Terms of Reference. Carried.
MCSNET Land Lease Res.84/2013	Deputy Mayor Sherry Frankard moves the Village of Waskatenau executes a lease agreement with Lemalu Holdings Ltd., O/A MCSNET, for the lease of Village lands located at 5315 – 47 Street, Plan 781 N.Y. for the construction of a new internet services tower. Carried.
Co-location Res.85/2013	Mayor Casey Caron moves the Village of Waskatenau executes a lease agreement with Lemalu Holdings Ltd. O/A MCSNET, for the installation of communications equipment and facilities for 2-Way Radio Station and the Village of Waskatenau will be offered first right of refusal to purchase the tower should MCSNET no longer need the tower. Carried.
Equipment	
5111 – 47 Street	The Village obtained title to the property located at 5111 – 47 Street though a tax sale and the house is full of some furniture, garbage and household items. Council requested to advertise a Request for Proposal to have someone remove all the items from the house. Council also requested to have our Assessor review the assessment valuation on the property.
New S.I.P. West of 50 <sup>th</sup> Street	Focus Engineering provided the Village with hot mix cost estimates for a new Street Improvement Projects for the remaining streets west of 50 Street. Administration will provide Council with grant information available for a new S.I.P.
Financial Statement Res.86/2013	Mayor Casey Caron moves the March 31, 2013 Financial Statement presented at this meeting be adopted for information purposes. Carried.

- Correspondence Alberta Human Services – FCSS outcomes report template.  
Aspen Health – water samples  
Village of Vilna – x-ray machine – Minister of Health.  
e-MCi Electrical – clothing store.  
Alberta Environment – annual waterworks inspection report.  
Alberta Environment – guide taking care of drinking water & wastewater.  
Imperial Oil – access agreement.  
Smoky Lake County – regional collaboration grant agreement.  
Smoky Lake County – fire ban notification.  
Smoky Lake County – annual golf tournament.  
Communities in Bloom registration.  
David Gourlay – Waskatenau history.  
Smoky Lake Foundation – minutes April 24, 2013.  
Hwy 28/63 Regional Water – agenda May 1, 2013 & draft minutes April 5, 2013.  
RCDC agenda April 26, 2013 & minutes March 4, 2013.  
Evergreen Waste – agenda May 9, 2013 & minutes April 11, 2013, minutes of special meeting April 22, 2013.  
Vitalize conference June 2013.  
AEMA – emergency courses.  
Town of Smoky Lake – parade.  
2013 energize workshop.  
Go East – tourism meeting.  
Alberta’s Lakeland – general meeting.  
AUMA – 2013 zone meetings.  
N.L.L.S. – annual conference.
- Correspondence Res.87/2013 Mayor Casey Caron moves the correspondence presented at this meeting be adopted as read and filed for information. Carried.

### **COMMITTEE REPORTS**

#### Tabled Committee Reports from April 15, 2013 Council Meeting.

- Smoky Lake Foundation Deputy Mayor Sherry Frankard attended the Smoky Lake Foundation Meeting on March 21, 2013 with no update as it was just a Regular Meeting.
- Doctor Recruitment No Council member attended the Doctor Recruitment & Retention Meeting on March 27, 2013.
- Hwy 28/63 Water Deputy Mayor Sherry Frankard attended the Hwy 28/63 Water Meeting on April 5, 2013 with no update available.
- J.M.M. Mayor Casey Caron, Deputy Mayor Sherry Frankard and Bernice Macyk attended the J.M.M. on April 8, 2013.
- School Division updates.
  - SL RCMP update
  - Vilna X-Ray Machine – update.
  - Regional Recreation Master Plan – next steps.
- Evergreen Waste No Council attended the Evergreen Waste meeting on April 11, 2013.
- Smoky Lake Foundation Deputy Mayor Sherry Frankard attended the Smoky Lake Foundation meeting on April 24, 2013.
- Convention & Trade Show report.
  - Lodge(s) renewal funding plan.
  - Occupancy – Manors & Lodges.
  - Staffing updates.

RCDC	Mayor Casey Caron attended the RCDC meeting on April 26, 2013. <ul style="list-style-type: none"><li>• Contracts for Shane Pospisil &amp; Jane Dauphine have been finalized for grant program projects.</li><li>• Recreation Master Plan</li><li>• Camp Services.</li></ul>
FSLW	Mayor Casey Caron did not attend the FSLW meeting on April 29, 2013.
Hwy 28/63 Water	Mayor Casey Caron attended the Hwy 28/63 Water meeting on May 1, 2013. <ul style="list-style-type: none"><li>• Operations report – Radway 12” line a go ahead.</li><li>• Financial report – Phase II debenture invoices to be sent to each municipality this month.</li><li>• Engineer’s update.</li><li>• Draft 2012 financial statements.</li><li>• Telus update.</li><li>• Flushing lines at Smoky Lake May 8, 2013.</li></ul>
Evergreen Waste	No Council attended the Evergreen Waste meeting on May 9, 2013.
Accounts	Attached Addendum for Accounts Payable for period April 16, 2013 to May 21, 2013.
Res.88/2013	Deputy Mayor Sherry Frankard moves the attached accounts be approved for payment in the amount \$18,293.78. Carried.
Budget Meeting Res.89/2013	Mayor Casey Caron moves the next Budget Meeting will be June 10, 2013 at 1:00 p.m. Carried.
Meeting Date Res.90/2013	Deputy Mayor Sherry Frankard moves the next Regular Council Meeting will be on June 17, 2013 at 1:00 p.m. Carried.
Adjournment Res.91/2013	Mayor Casey Caron moves to adjourn the meeting at 4:20 p.m. Carried.

**VILLAGE OF WASKATENAU**

Per: \_\_\_\_\_  
**MAYOR**

Per: \_\_\_\_\_  
**MUNICIPAL ADMINISTRATOR**